



Borough of Chambersburg

*A full service municipality in Franklin County
celebrating over 65 years of consumer owned natural gas service
over 100 years of community electric and a
regional wastewater, water, and municipal solid waste utility*

Ensure adequate operation and maintenance of all post-construction stormwater management BMP's installed at all qualifying development or redevelopment projects (including those owned or operated by the permittee).

As Updated and Approved by the Borough Manager/Director of Utilities on December 8, 2015

--Inspector should be familiar with the contents of: Chesapeake Stormwater Network TECHNICAL BULLETIN No. 10 Bioretention Illustrated: A Visual Guide for Constructing, Inspecting, Maintaining and Verifying the Bioretention Practice and the Pennsylvania Stormwater Best Management Practices Manual (December 2006)

The following items should be observed during the inspection of any infiltration basin, detention basin, retention basin or rain garden in the Borough of Chambersburg:

1. Each stormwater basin location should be provided on the Storm Sewer GIS map
 - a. If a stormwater basin is field located that is NOT on the GIS map, a photo should be taken and a location should be given to the Engineering Department in order to update the storm sewer GIS mapping
2. Each stormwater basin should be field located using the GIS map
3. Inspector should always wear Borough identification prior to entering private property and appropriate safety apparel if entering an active construction zone
4. Inspector should also verify that access easements exist to legally enter property in order to inspect the facility. If access easements cannot be verified inspector must notify Storm Sewer System Manager or Land Use and Development Director for assistance to obtain easements before entering property.
5. The overall facility should be observed and photographed:
 - a. Any in-flow structures such as pipes or open channels should be observed. If they are being maintained, no photographs are necessary.
 - b. The outlet structure should be observed and photographed regardless of integrity
 - c. The 'Storm Sewer Inspection Report' version 4/9/2015 should be provided for each facility inspected.
 - i. Observations should be noted for each facility. If a Notice of Violation is sent, this should be included in 'Observations'. Any condition that requires a follow-up inspection should also be noted under 'Observations'
 - ii. Any erosion, trash, lack of maintenance, damage to pipes, sinkholes, settling, excessive vegetation, etc. should be indicated on report

- d. All photos should be labeled by the 'facility number' that can be referenced on the Storm Sewer System GIS map.
- e. If a facility owner is not known, this will be indicated on the inspection report.
- f. RE Subdivision plans should be referenced when determining whether or not violations exist and referenced in any notice of violation letter that is sent pertaining to maintenance requirements
- g. If a notice of violation is sent to the property owner, a reasonable time frame to have the violations addressed will be indicated in the notice as well as any photographs or other pertinent information that will assist the property owner in identifying the violations.



Jeffrey Stonehill
Borough Manager/Director of Utilities



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Storm Sewer Inspection Report

Form Version 4/9/2015

Facility Number:

Date:

Time:

Property Owner:

Inspector:

Weather at time of this inspection?
Weather: Clear Cloudy Rain Sleet Fog Snowing High Winds
 Other
Temperature:

Type of Inspection: Regular Pre-storm event During storm event Post-storm event

Observations:

Signature: