"PETE"

Payments
Easily
Transferred
Electronically

Let "PETE" help you pay your utility bill

The Borough of Chambersburg would like to introduce you to PETE. Arrangements have been made to process automatic bank transfers as another way for you to pay Borough utility bills. The payment process is handled through Automated Clearing House (ACH) by the Federal Reserve System. A checking or savings account at any bank or credit union can be used.

Here's how PETE works:

1. PETE will withdraw payment from your designated account not sooner than four (4) days prior to the due date indicated on your utility bill. The exact date of withdrawal will be printed on your bill.
2. You will continue to receive your utility bill.
3. Your bank statement will show the payment as "utilities".
4. There will be no charge to you for PETE.
5. Please furnish us with a voided check or a coded deposit slip for the account you wish to use for payment of your utilities. If you are providing a deposit slip, please check with your bank to ensure the numbers are correct for our program.
6. A $20.00 fee will be charged by the Borough of Chambersburg if payment is denied by your financial institution.

Upon completion of the application, your future utility bills can be paid by PETE. The service will continue until you choose to change it. However, we ask that you pay this month's bill as you would normally.

CUSTOMER NAME _____ PHONE NO. _____

ADDRESS OF ACCOUNT _____ ACCOUNT NO. _____

FINANCIAL INSTITUTION _____ For Office Use _____

BANK ACCOUNT NO. _____

TYPE OF ACCOUNT: ( ) CHECKING ( ) SAVINGS PLEASE ATTACH A VOIDED CHECK OR A CODED DEPOSIT SLIP

SIGNED _____ DATE _____

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