

# CHAMBERSBURG FIRE DEPARTMENT



## Now Hiring



\$24.66/hr (2020 rate) Prob A FF

The Borough of Chambersburg is currently hiring part-time Firefighter/EMT-B employees. Firefighter/EMT-B employees will be responsible for firefighting and fire prevention activities in protecting life and property; handle medical and trauma emergencies; operate and maintain fire and EMS apparatus; perform other related work as required. Part-time employees will be working a 12-hour shift subject to change based on needs of the department.

### MINIMUM REQUIRED QUALIFICATIONS

Each applicant must have the following certifications ***PRIOR*** to submitting application:

**\*ProBoard and/or IFSAC Firefighter 2, ProBoard and/or IFSAC Hazmat Operations 472, Pennsylvania Certified EMT-Basic, EVOC- Ambulance, and Pennsylvania EMSVO**

***ALL APPLICANTS MUST COMPLETE ENTRY LEVEL AGILITY TEST, INTERVIEW, PRE-EMPLOYMENT PSYCHOLOGICAL TEST, PHYSICAL, PHYSICAL FITNESS ASSESSMENT, FBI BACKGROUND, AND STATE BACKGROUND CHECK PRIOR TO STARTING***

APPLICATIONS MAY BE OBTAINED ONLINE @

<http://www.chambersburgpa.gov/government/employment.html>

OR AT THE BOROUGH OFFICE (1<sup>ST</sup> FLOOR)

100 SOUTH SECOND STREET, CHAMBERSBURG, PA  
FROM 8:00 A.M. - 5:00 P.M., MONDAY THROUGH FRIDAY

Preference will be given to qualified Borough residents & non-users of tobacco products.

**RESIDENCY REQUIREMENT** within 25 driving miles of the corporate boundaries of the Borough within one year of hire date and remain within residency area while employed

THE BOROUGH OF CHAMBERSBURG DOES NOT DISCRIMINATE ON THE BASIS OF AGE, GENDER, MARITAL STATUS, RACE, COLOR, CREED, NATIONAL ORIGIN, POLITICAL AFFILIATION, RELIGION OR DISABILITY. ANY PERSON WHO NEEDS AN ACCOMMODATION (IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT) DURING THE APPLICATION PROCESS SHOULD CALL 261-3251 or 261-3272 (TDD 261-3227).

EQUAL OPPORTUNITY EMPLOYER

*A strong commitment to integrity, ethics and leadership are a must for this position. The ideal candidate will be proactive, reliable and results oriented. Excellent customer service skills, a positive attitude and the ability to make quick decisions under pressure are essential attributes for this position.*



**BOROUGH OF CHAMBERSBURG  
ESSENTIAL DUTIES OF A FIREFIGHTER/EMT/FIRE INSPECTOR**

**ESSENTIAL JOB FUNCTIONS**

1. Responds to fire alarm, medical emergencies, and related public service activities as required.
2. Works as an integral part of a firefighting unit or ambulance crew utilizing procedures and techniques as prescribed by the Department.
3. Performs hose lays, ladder, salvage, ventilation, basic life support, rescue work and provides clean up operations where necessary.
4. Uses specialized firefighting, rescue equipment, and tools where appropriate demonstrating proficiency and a high level of skill.
5. Maintains fire apparatus and related equipment as prescribed by the Department.
6. Maintains fire station equipment and grounds including routine housekeeping and maintenance.
7. Performs pre-fire surveys.
8. Conducts station tours and public relations, engages in public education activities within the school system and civic groups.
9. Practices firefighting skills in organized drills under direction.
10. Practices hose and ladder evolutions and fire pump operations.
11. Participates in self study development programs.
12. Performs fire suppression including advancing and operating hose lines.
13. Carries and climbs ladders up to 35 feet.
14. Lays hose, performs rescue work, salvage, ventilation, and operates a portable generator.
15. Performs emergency medical services including assessment and treatment of patients per Pennsylvania protocols.
16. Must be able to take care of patients up to and including extrication and preparation for movement, carrying and loading.

**AUXILIARY JOB FUNCTIONS**

17. Must be able to communicate with hospital staff and other allied health personnel.
18. Must know how to prepare patient care information, billing information and other documentation as required by the Department.

19. Develops and presents public safety education and prevention materials and conducts station tours.
20. Performs minor vehicle maintenance, station maintenance and housekeeping.
21. Completes pre-fire surveys and systematic commercial building inspections.
22. Performs continuing educational instruction as assigned.
23. Completes daily, weekly and monthly inventories and restocks supplies for emergency vehicles.
24. Participates in various on the job training programs.
25. Other duties as assigned.

I have reviewed the above list of Essential Job Functions for a Borough of Chambersburg Firefighter/EMT/Fire Inspector and believe that: (check one)

\_\_\_\_\_ I can fully perform all duties without accommodation.

\_\_\_\_\_ I can fully perform all duties but only with the following accommodations:

---

---

---

\_\_\_\_\_ I cannot fully perform all duties even with accommodations.

Name \_\_\_\_\_ (please print)

Signature \_\_\_\_\_ Date \_\_\_\_\_



# Chambersburg Fire Department

130 North Second Street • Chambersburg, PA 17201-1640  
Telephone: (717) 261-3230  
Fax: (717) 261-3296



## AFFIDAVIT FOR FIRE DEPARTMENT PART TIME EMPLOYMENT

I, \_\_\_\_\_ of \_\_\_\_\_,  
Street Address  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
City State Zip

hereby affirm that I have never been convicted of an offense that constitutes the crime of “arson and related offenses” under 18 P.S.C.S. 3301 or any similar offense under any Federal or State law. I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement herein, I am subject to penalties prescribed by law, including, but not limited to, a fine of at least one thousand (\$1000) dollars.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

ARTICLE C  
OFFENSES AGAINST PROPERTY

**Chapter**

- 33. Arson, Criminal Mischief and Other Property Destruction
- 35. Burglary and Other Criminal Intrusion
- 37. Robbery
- 39. Theft and Related Offenses
- 41. Forgery and Fraudulent Practices

**CHAPTER 33**  
ARSON, CRIMINAL MISCHIEF AND OTHER  
PROPERTY DESTRUCTION

**Sec.**

- 3301. Arson and related offenses.
- 3302. Causing or risking catastrophe.
- 3303. Failure to prevent catastrophe.
- 3304. Criminal mischief.
- 3305. Injuring or tampering with fire apparatus, hydrants, etc.
- 3306. Unauthorized use or opening of fire hydrants.
- 3307. Institutional vandalism.
- 3308. Additional fine for arson committed for profit.
- 3309. Agricultural vandalism.
- 3310. Agricultural crop destruction.
- 3311. Ecoterrorism.
- 3312. Destruction of a survey monument.
- 3313. Illegal dumping of methamphetamine waste.

**Enactment.** Chapter 33 was added December 6, 1972, P.L.1482, No.334, effective in six months.

**Cross References.** Chapter 33 is referred to in sections 911, 2710 of this title.

**§ 3301. Arson and related offenses.**

**(a) Arson endangering persons.--**

(1) A person commits a felony of the first degree if he intentionally starts a fire or causes an explosion, or if he aids, counsels, pays or agrees to pay another to cause a fire or explosion, whether on his own property or on that of another, and if:

- (i) he thereby recklessly places another person in danger of death or bodily injury, including but not limited to a firefighter, police officer or other person actively engaged in fighting the fire; or
- (ii) he commits the act with the purpose of destroying or damaging an inhabited building or occupied structure of another.

(2) A person who commits arson endangering persons is guilty of murder of the second degree if the fire or explosion causes the death of any person, including but not limited to a firefighter, police officer or other person actively engaged in fighting the fire, and is guilty of murder of the first degree if the fire or explosion causes the death of any person and was set with the purpose of causing the death of another person.

**(a.1) Aggravated arson.--**

(1) A person commits a felony of the first degree if he intentionally starts a fire or causes an explosion, or if he aids, counsels, pays or agrees to pay another to cause a fire or explosion, whether on his own property or on that of another, and if:

- (i) he thereby attempts to cause, or intentionally, knowingly or recklessly causes bodily injury to another person, including, but not limited to, a firefighter, police officer or other person actively engaged in fighting the fire; or
- (ii) he commits an offense under this section which is graded as a felony when a person is present inside the property at the time of the offense.

(2) A person who commits aggravated arson is guilty of murder of the second degree if the fire or explosion causes the death of any person, including, but not limited to, a firefighter, police officer or other person actively engaged in fighting the fire.

**(a.2) Arson of historic resource.--**A person commits a felony of the second degree if the person, with the intent of destroying or damaging a historic resource of another, does any of the following:

- (1) Intentionally starts a fire or causes an explosion, whether on the person's own property or that of another.
- (2) Aids, counsels, pays or agrees to pay another to cause a fire or explosion.

**(b) Sentence.--**

(1) A person convicted of violating the provisions of subsection (a)(2), murder of the first degree, shall be sentenced to death or life imprisonment without right to parole; a person convicted of murder of the second degree, pursuant to subsection (a)(2), shall be sentenced to life imprisonment without right to parole. Notwithstanding provisions to the contrary, no language herein shall infringe upon the inherent powers of the Governor to commute said sentence.

(2) A person convicted under subsection (a.1) may be sentenced to a term of imprisonment which shall be fixed by the court at not more than 40 years if:

- (i) bodily injury results to a firefighter, police officer or other person actively engaged in fighting the fire; or
- (ii) serious bodily injury results to a civilian.

**(c) Arson endangering property.--**A person commits a felony of the second degree if he intentionally starts a fire or causes an explosion, whether on his own property or that of another, or if he aids, counsels, pays or agrees to pay another to cause a fire or explosion, and if:

(1) he commits the act with intent of destroying or damaging a building or unoccupied structure of another;

(2) he thereby recklessly places an inhabited building or occupied structure of another in danger of damage or destruction; or

(3) he commits the act with intent of destroying or damaging any property, whether his own or of another, to collect insurance for such loss.

**(d) Reckless burning or exploding.**--A person commits a felony of the third degree if he intentionally starts a fire or causes an explosion, or if he aids, counsels, pays or agrees to pay another to cause a fire or explosion, whether on his own property or on that of another, and thereby recklessly:

(1) places an uninhabited building or unoccupied structure of another in danger of damage or destruction; or

(2) places any personal property of another having a value that exceeds \$5,000 or if the property is an automobile, airplane, motorcycle, motorboat or other motor-propelled vehicle in danger of damage or destruction.

**(d.1) Dangerous burning.**--A person commits a summary offense if he intentionally or recklessly starts a fire to endanger any person or property of another whether or not any damage to person or property actually occurs.

**(e) Failure to control or report dangerous fires.**--A person who knows that a fire is endangering the life or property of another and fails to take reasonable measures to put out or control the fire, when he can do so without substantial risk to himself, or to give a prompt fire alarm, commits a misdemeanor of the first degree if:

(1) he knows that he is under an official, contractual or other legal duty to control or combat the fire; or

(2) the fire was started, albeit lawfully, by him or with his assent, or on property in his custody or control.

**(f) Possession of explosive or incendiary materials or devices.**--A person commits a felony of the third degree if he possesses, manufactures or transports any incendiary or explosive device or material with the intent to use or to provide such device or material to commit any offense described in this chapter.

**(g) Disclosure of true owner.**--Law enforcement officers investigating an offense under this section may require a trustee of a passive trust or trust involving an undisclosed principal or straw party to disclose the actual owner or beneficiary of the real property in question. The name of the actual owner or beneficiary of real estate subject to a passive trust, trust involving an undisclosed principal or arrangement with a straw party when obtained under the provisions of this subsection shall not be disclosed except as an official part of an investigation and prosecution of an offense under this section. A person who refuses to disclose a name as required by this section or who discloses a name in violation of this subsection is guilty of a misdemeanor of the third degree.

**(h) Limitations on liability.**--The provisions of subsections (a), (b), (c), (d), (d.1) and (e) shall not be construed to establish criminal liability upon any volunteer or paid firefighter or volunteer or paid firefighting company or

association if said company or association endangers a participating firefighter or real or personal property in the course of an approved, controlled fire training program or fire evolution, provided that said company or association has complied with the following:

(1) a sworn statement from the owner of any real or personal property involved in such program or evolution that there is no fire insurance policy or no lien or encumbrance exists which applies to such real or personal property;

(2) approval or permits from the appropriate local government or State officials, if necessary, to conduct such program or exercise have been received;

(3) precautions have been taken so that the program or evolution does not affect any other persons or real or personal property; and

(4) participation of firefighters in the program or exercise if voluntary.

**(h.1) Prohibition on certain service.**--(Deleted by amendment).

**(i) Defenses.**--It is a defense to prosecution under subsections (c), (d) and (d.1) where a person is charged with destroying a vehicle, lawful title to which is vested in him, if the vehicle is free of any encumbrances, there is no insurance covering loss by fire or explosion or both on the vehicle and the person delivers to the nearest State Police station at least 48 hours in advance of the planned destruction a written sworn statement certifying that the person is the lawful titleholder, that the vehicle is free of any encumbrances and that there is no insurance covering loss by fire or explosion or both on the vehicle.

**(j) Definitions.**--As used in this section the following words and phrases shall have the meanings given to them in this subsection:

**"Historic resource."** A building or structure, including a covered bridge, which:

(1) has been in existence for more than 100 years, including partial or complete reconstruction of a building or structure originally erected at least 100 years ago; or

(2) has been listed on the National Register of Historic Places or the Pennsylvania Register of Historic Places.

**"Occupied structure."** Any structure, vehicle or place adapted for overnight accommodation of persons or for carrying on business therein, whether or not a person is actually present. If a building or structure is divided into separately occupied units, any unit not occupied by the actor is an occupied structure of another.

**"Property of another."** A building or other property, whether real or personal, in which a person other than the actor has an interest which the actor has no authority to defeat or impair, even though the actor may also have an interest in the building or property.

(Apr. 29, 1982, P.L.363, No.101, eff. 90 days; Dec. 7, 1982, P.L.811, No.227, eff. 60 days; Dec. 3, 1998, P.L.933, No.121, eff. 60 days; Nov. 29, 2006, P.L.1481, No.168, eff. 60 days; Nov. 23, 2010, P.L.1181, No.118, eff. 60 days; Feb. 25, 2014, P.L.33, No.16, eff. 60 days)

**BOROUGH OF CHAMBERSBURG**  
100 SOUTH SECOND STREET  
CHAMBERSBURG, PA 17201

**AUTHORIZATION FOR RELEASE OF INFORMATION**

I, \_\_\_\_\_, having made application with the Chambersburg Fire Department, and desiring that organization to be informed of my previous record and character, hereby authorize an investigation of my background, and the obtaining of any and all information which may concern my record and character, whether the said records are of a public, private, or confidential nature, including the results of any polygraph test; and, further, I hereby release all persons whomsoever, from any charge or civil suit resulting from furnishing of said information.

I intend this authorization to include, among other records from any other sources, release to the Borough of Chambersburg by the National Personnel Records Center, or other custodian of my military record, of information or photocopies from my military personnel and related medical records.

I understand that if and when I am hired, I may be terminated from employment with the Borough of Chambersburg immediately and without cause, if any response that is received from my background investigation is not acceptable to the Borough of Chambersburg. I further realize the Borough of Chambersburg will not disclose to me or my agents, any documents or information that they receive while conducting my background investigation, nor do I have to be told a reason why I was not hired.

By my signature, I attest that I have read and understand the intent and use of this document and authorize its use, of my own free will. I further release the Borough of Chambersburg, its employees and agents from any claim and liability in the use of this document, or the collection of any information concerning me.

A photocopy of this form will be valid as an original hereof, even though the said photocopy does not contain an original writing of my signature.

Date \_\_\_\_\_

\_\_\_\_\_  
Print Full Name of Applicant

SSN \_\_\_\_\_

Date of Birth \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant (Affiant)

---

**\*\*NOTARY REQUIRED\*\***

State of \_\_\_\_\_

County of \_\_\_\_\_ SS:

\_\_\_\_\_, being duly (sworn upon oath) (affirmed according to law) deposes and says that he/she is the above named applicant, and that the facts stated in the foregoing are true and correct to the best of his/her knowledge and belief.

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public

*Para información en español, visite [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.*

### A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. For more information, including information about additional rights, go to [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
  - a person has taken adverse action against you because of information in your credit report;
  - you are the victim of identify theft and place a fraud alert in your file;
  - your file contains inaccurate information as a result of fraud;
  - you are on public assistance;
  - you are unemployed but expect to apply for employment within 60 days.

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed

or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.

- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need – usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore).
- **You may limit “prescreened” offers of credit and insurance you get based on information in your credit report.** Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-567-8688.
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore).

**States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:**

**TYPE OF BUSINESS:**

- 1.a. Banks, savings associations, and credit unions with total assets of over \$10 billion and their affiliates.
  - b. Such affiliates that are not banks, savings associations, or credit unions also should list, in addition to the CFPB:
2. To the extent not included in item 1 above:
    - a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks
    - b. State member banks, branches and agencies of foreign banks (other than federal branches, federal agencies, and Insured State Branches of Foreign Banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act
    - c. Nonmember Insured Banks, Insured State Branches of Foreign Banks, and Insured state savings associations
    - d. Federal Credit Unions
  3. Air carriers
  4. Creditors Subject to Surface Transportation Board
  5. Creditors Subject to Packers and Stockyards Act, 1921
  6. Small Business Investment Companies
  7. Brokers and Dealers
  8. Federal Land Banks, Federal Land Bank Associations, Federal Intermediate Credit Banks, and Production Credit Associations
  9. Retailers, Finance Companies, and All Other Creditors Not Listed Above

**CONTACT:**

- a. Consumer Financial Protection Bureau  
1700 G Street NW  
Washington, DC 20552
- b. Federal Trade Commission: Consumer Response Center – FCRA  
Washington, DC 20580  
(877) 382-4357
- a. Office of the Comptroller of the Currency  
Customer Assistance Group  
1301 McKinney Street, Suite 3450  
Houston, TX 77010-9050
- b. Federal Reserve Consumer Help Center  
P.O. Box 1200  
Minneapolis, MN 55480
- c. FDIC Consumer Response Center  
1100 Walnut Street, Box #11  
Kansas City, MO 64106
- d. National Credit Union Administration  
Office of Consumer Protection (OCP)  
Division of Consumer Compliance and Outreach (DCCO)  
1775 Duke Street  
Alexandria, VA 22314  
Asst. General Counsel for Aviation Enforcement & Proceedings  
Aviation Consumer Protection Division  
Department of Transportation  
1200 New Jersey Avenue, SE  
Washington, DC 20580  
Office of Proceedings, Surface Transportation Board  
Department of Transportation  
385 E Street S.W.  
Washington, DC 20423  
Nearest Packers and Stockyards Administration area supervisor
- Associate Deputy Administrator for Capital Access  
United States Small Business Administration  
409 Third Street, SW, 8th Floor  
Washington, DC 20416  
Securities and Exchange Commission  
100 F St NE  
Washington, DC 20549  
Farm Credit Administration  
1501 Farm Credit Drive  
McLean, VA 22102-5080  
FTC Regional Office for region in which the creditor operates or  
Federal Trade Commission: Consumer Response Center – FCRA  
Washington, DC 20580  
(877) 382-4357



# Chambersburg Fire Department

130 North Second Street • Chambersburg, PA 17201-1640  
Telephone: (717) 261-3230  
Fax: (717) 261-3296



## PHYSICAL AGILITY TEST

These are minimum standards for all applicants. This is a pass/fail test. Failure of any of the tests will result in the applicant being disqualified.

1. Hose stacking to top rack by picking up and stacking eight (8) hose bundles and then returning them to their original location within three minutes.
2. Ladder climbing by ascending and descending a 65 foot ladder.
3. Hose relay requiring a hose bundle to be carried fifty (50) yards and a 2-1/2 inch hose to be extended fifty (50) yards, and then both to be returned to their original positions within three minutes.
4. Obstacle course requires carrying a hose bundle and climbing, crawling and running to complete the course in one minute, thirty seconds.
5. Charged hose reposition requires the moving of a charged hose over a series of barrels in two minutes.



**EMPLOYMENT HISTORY:** (starting with present or last job, give employment for the past five (5) years)

From (Mo/Yr) To (Mo/Yr)	Employer	Address/Phone#	Reason for Leaving
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do we have your permission to contact your present employer about your work? Yes \_\_\_\_\_ No \_\_\_\_\_

**MILITARY SERVICE:** Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_ Branch \_\_\_\_\_ From (Mo/Yr) To (Mo/Yr)

Serial # \_\_\_\_\_ Kind of Discharge: Honorable \_\_\_\_\_ Other \_\_\_\_\_

Do you claim Veteran's Preference? (If yes, attached your DD214 to your application) Yes \_\_\_\_\_ No \_\_\_\_\_

**\*\*NOTE:** You must have a DD214 in order to claim Veteran's Preference

**RESIDENCY HISTORY:** (Starting with present residence, give residences for past five (5) years)

From (Mo/Yr) To (Mo/Yr)	Number and Street Address	City and State
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**NOTE:** Please attach additional paper if necessary for Employment History or Residency History

**EDUCATION AND TRAINING:**

Circle last grade completed: Grammar School 1 2 3 4 5 6 7 8  
High School 9 10 11 12

Other education (College, Business, Correspondence, Vocational or Technical School)

---

---

Specialized Training (Licensed and/or Certification): \_\_\_\_\_

---

Experience and/or Training related to desired position(s) \_\_\_\_\_

---

**REFERENCES:** (Not related to you)

Name	Address/Phone #	Yrs Acquainted
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**PERFORMANCE:**

Can you perform the essential functions of the position applied for? Yes \_\_\_\_\_ No \_\_\_\_\_

**MISCELLANEOUS:**

Have you ever been convicted of a crime? Yes \_\_\_\_\_ No \_\_\_\_\_  
(If yes, give details on a separate sheet and attach to Application)

State reasons why you are applying for this position: \_\_\_\_\_

---

---

